



STAFF REPORT TO COMMISSION

DATE OF REPORT October 15, 2020
MEETING TYPE & DATE Cowichan Lake Recreation Commission of October 22, 2020
FROM: Cowichan Lake Recreation Division
Community Services Department
SUBJECT: 2021 – 2025 Joint Facilities Use Agreement CVRD & SD #79
FILE:

PURPOSE/INTRODUCTION

The purpose of this report is to provide information needed for the renewal of the Joint Facilities Use Agreement between the CVRD and SD #79.

RECOMMENDED RESOLUTION

That it be recommended to the Board that a five (5) year agreement expiring December 31, 2025, with School District #79 for Joint Use of Facilities in the Cowichan Lake area, be approved.

BACKGROUND

The current Joint Facilities Use Agreement (January 1, 2016 to December 31, 2020) expires at the end of this year. Through this agreement, the CVRD and the School District may use facilities specified in Appendix A and Appendix B at no cost. The agreement, including Appendix A and Appendix B, is attached to this report.

Proof of third-party liability insurance is provided by both parties. Indemnification and hold harmless clauses are addressed in the agreement.

An agreement between the CVRD and SD #79 for use of the facilities in the Cowichan Lake area has been in place for almost twenty years.

Cowichan Lake Recreation uses the School District facilities for programs such as volleyball, pickleball, art classes and we borrow tables and chairs from time to time for big community events.

School District #79 uses Cowichan Lake Recreation facilities for their hockey school academy, skating, broomball, curling, bowling, meetings and borrows tables and chairs from time to time.

ANALYSIS

Having a Joint Use Agreement between these two organizations provides benefit to children in the whole Cowichan Lake area as well as kids who live in other areas of the Cowichan Valley but who travel to Lake Cowichan for school.

While Cowichan Lake Recreation charges registration or drop-in fees for our off-site programs, the School District does not charge user fees. This provides valuable, healthy, inclusive opportunities for children of all financial backgrounds to try different types of sports being provided in our recreation facilities and increases their level of activity. Often this leads to children signing up for our recreation programs.

FINANCIAL CONSIDERATIONS

No revenue is made through rental fees by either party.

COMMUNICATION CONSIDERATIONS

SD #79 has provided a ready to sign document for the CVRD that is attached to this report. Once the Board approves the renewal of this document, notification will be made to SD #79 staff and the document will be signed by both parties.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

Achieving individual and community wellness through collaboration, cooperation and active communities' partnerships.

GENERAL MANAGER COMMENTS

☐ Not Applicable

Referred to (upon completion):

- ☐ Communications & Engagement
- ☐ Community Services *(Cowichan Community Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Emergency Management, Facilities & Transit)*
- ☐ Corporate Services *(Finance, Human Resources, Legislative Services, Information Technology, Procurement)*
- ☐ Engineering Services *(Environmental Services, Recycling & Waste Management, Water Management)*
- ☐ Land Use Services *(Community Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails)*

Prepared by:

Reviewed by:



Linda Blatchford
Manager

Not Applicable
Not Applicable


John Elzinga
General Manager

Reviewed for form and content and approved for submission to the Committee:

Resolution:

Financial Considerations:

☒ Manager, Legislative Services

☒ Manager, Finance

ATTACHMENTS:

Attachment A – Facilities Use Agreement